

Wainwright Elementary School

HOT LUNCH PROGRAM

2021-2022

PROGRAM INFORMATION:

- The menu items will be prepared and individually packaged at local vendors only, there will be no in-house packaging or preparing of meals, following AHS guidelines.
- We will only be opening up one or two months at a time. Parents will be notified as menus are opened up and when ordering deadlines are.
- Unpaid orders will be deleted. Late orders will not be accepted.
- **Only orders and payments entered online will be accepted.** This is for the health and well-being of all our students, staff, and volunteers. We appreciate your understanding.

REMINDER:

All accounts are cleared from the system at the end of each school year, so even if you had an account last year, you will need to set up a new one for this year.

SETTING UP YOUR ACCOUNT:

- Go to <http://wepa.hotlunches.net>
- Click on "Click Here to Register"
- Enter Access Code **WESHL**
- Complete the rest of the registration form. (Including your email address will ensure you receive reminder emails about hot lunch order deadlines, and your child's order for the upcoming week)
- Click the "**Register Now**" button at the bottom
- Follow the instructions to add each child in your family who attends WES
- Once your child(ren) are registered, click on "Orders"
- Proceed to order hot lunch for your child(ren).

For a step-by-step guide to creating your account please see the Hot Lunch Parent Guide.

PAYMENT OPTIONS:

E-Transfer: Payments can be e-transferred to wepawes@gmail.com. Payments are auto-deposited so passwords aren't needed. Please put your child's name in the message so we know which account to apply the payment to.

PayPal: Either as a guest or through your own PayPal account with Visa, Mastercard, or Amex. Please Note: If you experience any issues with your PayPal account, you must contact PayPal directly to solve the issue.

PROGRAM CONTACTS:

This program is organized and ran by WEPA volunteers. If you have questions about your account you should email wepawes@gmail.com.