

Wainwright Elementary School Council Meeting

December 2, 2024

1. Welcome, Meeting to Order:

6:32 pm

2. Introductions/Attendance:

Melissa Russell, Stephanie Cooper, Carlee Whitelock, Lindsay Carey, Dallas Ukrainetz, Angela Golinowski, Sorrell Elliot, Jen McMinis, Chelsey MacDonald, April Flynn, Kim DeFord

3. Review Last Meeting Minutes:

4. Reports:

a. Admin: Kim DeFord

- Important upcoming dates:
 - o Christmas concert Dec. 18 & 19
 - o Winter break Dec. 23 – Jan. 5
 - o School website is updated with important dates to remember
- School messenger
 - o Kim was not able to find a way to avoid having to download files
- There is a new visitor sign in sheet by the office
- Santa's workshop is underway and going well
- New Fundraising Admin Procedures
 - o All accounting needs to be done through the school using appropriate accounting standards, overseen by Kim
 - o Not all fundraising activities require an AGLC licence
 - Silent and live auctions, fundraising sales and bottle drives do not need a licence
 - o For activities that require a licence the best option is to partner with a partner society and have them apply for the licence
- SGF reports for school council meetings
 - o Still in the process of getting these reports prepared to share
 - o Kim shared some information about SGF estimated and projected costs
 - Total projected expenses came to \$27,000
 - School Council Parent Volunteers are projecting to raise \$21,000

b. BTPS Board Trustee: Stephanie Cooper

- Sign has gone up at the new school build site
 - o For clarification the money for the new school comes from Alberta Infrastructure, not BTPS (there was some confusion about this on FB)
 - o AB Infrastructure determined it was not cost effective to modernize the current school
- New ward bylaws have passed
 - o Board will decrease from 9 to 7 trustees in the next election
- WHS hosted volleyball provincials for girls
- Council of School Council meeting held in November
 - o It was enjoyed and well received

- Had meetings about recruitment and retention of staff in the division
- Annual Education Results Report was passed and is available on the BTPS website
- Funding issues with the new changes to bussing (changed from 2km to 1km boundary from the school to qualify for bussing)
 - o BTPS implemented the changes right away, many urban centers chose not to
 - o Now the government is unsure if it will continue and divisions who implemented already aren't able to access the full funding
 - o There should be an announcement coming quickly in the new year about what will happen with the funding

c. Fundraising: Carlee Whitelock

- Deck the hallways
 - o The event went well, highest attendance for the event yet
 - o \$1,100 earned
- Santa's workshop
 - o Thank you to all volunteers
- Bake sale at the Christmas concerts
 - o Need someone to head it and 4 people to run it
 - Dallas will lead the bake sale
- Live auction for Best Seats in the House
 - o Kim will talk to Mr. Mitchell about doing the auction
 - o Will use one of the couches from the staff room

d. Kindergarten Parent Volunteers: Sorrell Elliot

- Winter flower arrangements fundraiser had a good turnout
 - o 215 arrangements sold, 20 more than last year
 - o Delivery is on Thursday, Dec. 5

5. Old Business:

a. Council Operating Procedures (bylaws)

- April spoke to WHS council chair and determined bylaws aren't mandatory
 - o Bylaws will be slowly worked on while school council members focus on more pressing matters first

b. Flip Give

- Up and running
 - o Earned \$200 so far
 - o Easy to use
 - o Suggestion to advertise more about how to use it and how easy it is
- Suggestion to have the school put out a reminder about Mabel's Labels fundraiser

6. New Business:

a. Photography: Smart photography vs Lifetouch photography

- Need to coordinate with the high school if we're making changes because parents with students at both schools like consistency and the ability to buy bundles
- Decision made to stay with Lifetouch for now

b. Microwaves

- Three main concerns:
 - o Electrical capacity – breakers being blown
 - o Safety – students getting burned or starting a fire
 - o Time constraints – Not enough time for all students to use microwave
- Will hold off on offering microwaves for kids
 - o Using a thermos is a good option

c. Sensory room

- Therapeutic safe space to promote sensory regulation for students with disabilities and/or learning needs
- Use is usually prescribed by occupational therapists to assist with sensory regulation throughout the day aiming for success in the student's inclusive classroom environment
- Question: could this be available for more kids as needed?
 - o Usually used in facilitation with OT and supervised by an EA
 - o The sensory room is designed for more targeted strategies
 - o The school is looking for more universal strategies for all students to access

d. Christmas Concert fundraising

- Need to follow SGF procedures in fundraising AP
- Bake sale and live auction for best seats in the house
- Donation jar will be available at the Christmas concerts

e. Virtual link for school council meetings

- Google Meet link could be shared to make meetings accessible for more parents
 - o Link would be shared in the school calendar

f. Old WEPA bank account

- \$171 remaining in WEPA bank account
- The account will be closed as soon as the PayPal account is closed
- All funds transferred to SGF

7. Next Meeting Date:

Feb. 3, 2025 at 6:30pm

April 14, 2025 at 6:30pm

June 9, 2025 at 6:30pm

8. Adjourn:

8:01pm