

Wainwright Elementary School School Council Meeting October 28, 2024

1. Welcome, Meeting to Order:

7:01pm

Mantra: To Support and Enhance Student Learning

2. Introductions/Attendance:

Breanne Walker, Lindsey Carey, Melissa Russell, Stephanie Cooper, Mackenzie Goodwin, Kim DeFord, Christine Campbell, Carlee Whitelock, Jen McMinis, Sorrel Elliot, Tracey Saretsky, Chelsay MacDonald, Emma Thomas, Dallas Ukrainetz, April Flynn

3. Review Last Meeting Minutes:

Changes to make:

- Need to update the date to say September
- Update president to chair

Motion to adopt: Jen

Second: Dallas

4. Reports:

a) Admin: Kim DeFord

- Shared vision, mission and mantra
- ASCA presentation helped steer us in the right direction
- Reminder to add discussion items to agenda in advance of the meeting
- Council of School Council meeting happening on Nov. 4
 - o April and Carlee will be attending
- Parent-Teacher Interviews happening Nov 6 & 7
 - o Question about making the booking process easier for multiple kids
 - o Kim will look into this
- Long service awards recipients
 - o 18 staff members recognized
- Costume parade and dance happening on Oct 31
- Remembrance Day ceremony happening on Nov 8 at 10:45am
- Reminder for parents to sign up to receive text message updates from the school
- AR reward party happening on Nov. 22
- School fee invoices have been sent out and can be paid at the office or through My School Bucks
- Question about school messenger
 - o It's not downloading smoothly – need to save the file, find it and open it and it makes it difficult
 - o Kim will look into this

b) BTPS Board Trustee: Stephanie Cooper

- Council of School Council meeting on Nov 4
 - o Helpful to talk to other councils
- The Board had a Leadership workshop
 - o Sessions included implementing mission and vision, use of AI, psychological health and safety, and more

- Ward review has been completed
 - o Going from 9 to 7 trustees in the next election
 - o Population doesn't justify 9 trustees
- Discussions about retention and recruitment of staff (both teachers and support staff)
 - o Staffing new schools scheduled to be built is a concern across the province
 - o Rural Alberta staffing is an issue
- Motion made to add 3 modulars for Irma school

c) Fundraising: Carlee Whitelock

- \$12,500 raised so far for the year
 - o A portion of that is the donation from Surge for the hot lunch program
- November hot lunch brought in \$1,100
- October hot lunch brought in \$1,400
- Fall open house bake sale brought in \$1,200
- Bank balance is currently \$29,000

d) Kindergarten Parent Volunteers: Sorrel Elliot

- Winter fundraiser started
 - o Using Growing Smiles to sell winter flower arrangements, wreaths and poinsettias

5. Old Business:

a) Council Operating Procedures (bylaws)

- April created a draft
- Need to form a bylaws committee to work on the bylaws, using the template from ASCA
 - o April and Kim are currently on the committee
 - o Looking for others to join

b) Admin Wish List – fundraising direction

- Kim would like to focus on fundraising for year-end field trips, along with swimming and skating fees and bussing
- Other opportunities to fund include: AR parties, paying to bring outside agencies in to run programs, speakers, winter active day, celebration day, etc.
- Kim would like to keep the wish list general to focus on financially supporting enriching programs for students

c) Fundraising Committee

- ASCA presentation in October shared valuable information:
 - o School council purpose: works to advise school admin
 - o Fundraising committee
 - Should be a committee under school council
 - Funds raised need to be going through SGF
 - Purpose is to work with the school to fundraise for wish list items
 - Goal to support enriching programs to foster learning, a positive environment and student well-being
- Question about forming a separate fundraising society
 - o Would be beneficial to raise funds for playgrounds and additional supports for the new school build
 - A society could access grants, casino fundraising, etc.
 - o Need to form a committee whose purpose will be to start and run the society
 - Go ahead given to start this process

6. New Business:

- Flip Give – gift card fundraiser proposed
 - Kim needs to assess fundraising goals and more about the program before giving the go ahead
 - Carlee will share more information about this fundraiser with Kim
- Additions to next agenda
 - Discuss Smart photography vs Lifetouch photography
- Question about students having access to microwaves at lunch
 - Kim will discuss with staff and report back

7. Motion to use the Alberta School Council Engagement grant to pay for the cost of the ASCA presentation in October (\$500)

Motion: Dallas

Second: Lindsey

8. Next Meeting Dates:

Dec. 2 6:30pm

Feb. 3 6:30pm

9. Adjourn:

8:13pm